

## Nomination Instructions- School Nurse of the Year

The nominations should be crafted in such a way as to depict the nominee’s professional school nursing activities as they relate to the Framework for 21<sup>st</sup> Century School Nursing Practice, (National Association of School Nurses, 2016), and *the School Nursing Scope and Standards of Practice* (ANA & NASN, 2017). This includes:

**The Framework for 21st Century School Nursing Practice:** *NASN’s framework provides structure and focus for the key principles and components of current day, evidence-based school nursing practice. Central to the framework is student-centered nursing care that occurs within the context of the students’ family and school community. School nurses daily use the skills outlined in the practice components of each principle to help students be healthy, safe, and ready to learn.*  
<http://www.nasn.org/nasn/nasn-resources/professional-topics/framework>

**Standards of Practice for School Nursing:** *describe a competent level of nursing care as demonstrated by the critical thinking model known as the nursing process. These standards encompass all significant actions taken by school nurses and form the foundation of the school nurse’s decision-making.*

**Standards of Professional Performance for School Nursing:** *describe a competent level of behavior in the professional role. All school nurses are expected to actively engage in professional role activities appropriate to their education, experience, and position. School nurses are accountable for their professional actions to themselves, their students, families, and school communities; the profession; and ultimately, to society.*

### **LETTERS OF SUPPORT:**

Each nomination must include at least one letter of support written by someone other than the nominator. If the nominator is not the nominee’s supervisor/administrator, then one letter must come from a supervisor/administrator. Up to 3 letters may accompany a nomination. Each can be a maximum of one single-spaced page and should describe a significant practice change, policy or impact the nominee has made in school nursing.

Standards of Practice	Care Coordination	Leadership	Quality Improvement	Community/Public Health
Clinical Competence	Motivational Interviewing /Counseling	Policy Development & Implementation	Continuous Quality Improvement	Social Determinants of Health
Code of Ethics	Collaborative Communication	Education Reform	Evaluation	Disease Prevention
Critical Thinking	Direct Care	Change Agents	Health/Academic Outcomes	Environmental Health
Evidence-based Practice	Education	Healthcare Reform	Performance Appraisal	Health Education
NASN Position Statements	Interdisciplinary Teamwork	Lifelong Learner	Research	Health Equity
Scope & Standards of Practice	Chronic Disease Management	Funding & Reimbursement	Documentation/Data Collection	Screening/Referral & Follow-up
Nurse Practice Act	Case Management	Models of Practice	Uniform Data Sets	Healthy People 2020
Clinical Guidelines	Nursing Delegation	Technology		Health Promotion
	Student empowerment	Advocacy		Outreach
	Student-Centered Care	Professionalism		Population-based Care
	Transition Planning	Systems-level Leadership		Cultural Competency
				Access to Healthcare

**Examples of activities of a professional school nurse [Adapted from Barrington School District Nursing Evaluation Tool (E. Detloff, 2017)]**

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### Standards of practice

- Integrates evidence and research findings into practice. Follows emergency guidelines for school. NASN position statements. Maintains licensure and certifications. Independently manages health office.
- Adheres to and is knowledgeable of IL Nurse Practice Act, IL Administrative Code, Board of Education Policies and Procedures, Scope and Standards of practice for School Nurses. State, local, and district policies and procedures related to health.
- Utilizes the Nursing Process in the management of student and staff health issues: assessment, plan intervention and evaluation.
- Participates in child find activities, makes referrals, triage, illness and injury prevention.
- Documentation reflects assessment, nursing diagnosis, outcomes identification, planning, implementation and evaluation.

### Care Coordination:

- Manages or supports Section 504 plans
- identifies needs and creates and implements IHP's, ECP's
- participates in educational case study evaluations
- vision and hearing screening coordination
- collaborates with the team
- Collect data, evaluate effectiveness of care plans
- Functions as liaison between medical providers, parents, and school team members to ensure proper understanding and implementation of health needs. Provided information in terms lay persons understand/staff training; communication is collaborative and respectful.
- Communicate with family, educate families regarding student's health conditions, educate families regarding preventative care
- Ensure that teachers have and understand care plans, emergency plans
- Use Bulletin Board as a means of communication
- Health office is neat, organized, and supplies are present and up to date.
- Identify student-based growth goal annually through IHP/504 or IEP.
- Complete medical reviews for case study evaluations and makes appropriate individualized recommendations for accommodations and services. Plans reflect goals for ongoing independence with chronic health conditions. Annual health summaries are completed, comprehensive
- Develops appropriate IHP or ECP for lay personnel. Provides training for staff to implement health plans.
- Ensures staff understands after trainings, repeat education if necessary

### Leadership:

- Knowledgeable of code of ethics;
- Identify personal growth goal annually
- maintaining confidentiality
- Adhere to standards of practice.
- Member or chairperson for school committee, district level committee, state level committee.
- Advocates through Contacts with staff, administrator, agency or legislator Data collection for current issues.
- Attains knowledge and competency that reflects current nursing practice.

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- Member of/participates in professional organization;
- Attending workshops within and outside of the district.
- Sharing learned information with colleagues.
- Navigates electronic student database (documentation, extraction of data); school devices; storage drives such as Google drive: email, google docs, google hangout, shared nurses drive; medical technology and applications pertaining to student health.
- Develop and implement pilot programs specific to nursing utilizing technology
- Policy development and implementation
- Recognized as the health professional in the building
- Presents staff in-service
- Participates in site-based emergency drills and contributes to evaluation
- Administers standing orders for students appropriately

### Quality Improvement:

- Participates in data collection that is organized and input is accurate
- reports communicable diseases to local health department
- provides accurate data for state mandates in a timely manner
- Compile and share reports
- identify areas in need and develop and intervention; provide intervention and evaluate impact
- utilize electronic databases to identify evidence-based research and practice

### Community/Public Health:

- Child find activities
- medical review/health history
- make connections for health and learning and health plans to support learning
- Maintain a Bulletin Board
- Maintains: vaccine compliance
- Maintains universal precautions
- injury prevention activities
- disease surveillance and illness reporting (local, health department)
- screening for vision and hearing
- developmentally appropriate hand washing and cover your cough instruction
- Knowledge and understanding of environmental factors that impact health
- planning for prevention and for intervention for risk factors; inclement weather
- district wellness health fairs; site-based health fairs
- wellness committee member/chairperson